



GOVERNMENT OF THE PUNJAB  
TECHNICAL EDUCATION & VOCATIONAL TRAINING AUTHORITY  
TRADE TESTING BOARD  
45-GARDEN BLOCK NEW GARDEN TOWN LAHORE  
Phone: 042-99230944 Website: [www.ttb.edu.pk](http://www.ttb.edu.pk)



**ORDER**

No. TEVTA/TTB/AF/1-88(145)/2023/9940 Pakistan Institute of Science & Technology Rawalpindi is hereby affiliated with Trade Testing Board (TTB), TEVTA Punjab, Lahore for a period of one year, w.e.f 01-07-2023 to 30.06.2024 for the trade/course mentioned below;

Sr. No	Name of Trade	Duration	Section	Capacity Per Section	Total Students
1	Computer Application	03-Months	1M	15	15
2	Computer Graphics	03-Months	1E	15	15
3	Fashion Designing	06-Months	1M	24	24
4	Textiles (Dress Making) NVC Level-2	06-Months	1E	24	24

**Terms & Conditions**

1. Trade Testing Board (TTB) will conduct examination of only those trainees, who get admission after issuance of affiliation to the Institute.
2. The institute will strictly follow Registration & Examination Schedule issued by TTB for each Calendar Year. Registration & Examination Schedule is attached herewith.
3. Class Size 10-25 trainees will be observed.
4. A copy of time table will be provided to TTB, soon after affiliation.
5. The Particulars of trainees will be provided to TTB as per Schedule on prescribed forms, along with fee notified by TTB.
6. TEVTA /NAVTC Approved Curriculum, Training Contents & Contact Hours, will be followed. However, customized training contents developed by the special institution to meet specific objectives will be provided to TTB for getting permission to conduct training accordingly.
7. Proper record of trainees and training activities will be maintained at Institute.
8. Following will be observed by the Training Institute Strictly:-
  - (i) Provision of Tools, Equipment and Furniture for all trainees as per trade requirements.
  - (ii) Provision of one work station for each trainee during training time.
  - (iii) Provision of Proper lighting arrangements and healthy atmosphere in Workshop, Labs & Class Rooms.
9. Procedures and instructions issued by TTB from time to time, will be followed in true letter & spirit.
10. Rs.3,000/- (Rupees three thousand only) per trade per annum will be paid to Trade Testing Board, Punjab as affiliation renewal charges.
11. For next period of extension in affiliation, it is mandatory to apply at least two (02) months before the expiry of validity mentioned above; so that the process of extension in affiliation may be accomplished within stipulated period.
12. The officers of TTB may inspect the institute at any time for verification of training activities / facilities.

Dated Lahore, the  
30<sup>th</sup> November, 2023.

Sd/-  
Chairperson  
TTB

Even No. & Date

A copy is forwarded for information and further necessary action to:-

1. The Principal, Pakistan Institute of Science & Technology Rawalpindi.
2. The In-charge (Short Courses) TTB Punjab, Lahore.

  
Secretary  
Trade Testing Board,