

Pakistan Institute of Science & Technology

GENERAL DISCIPLINE RULES

- Be punctual, report to college and class on time. College begins at 8:00 a.m. If a student arrives in college after 8:00, he will charge a fine of 100/ Rs.
- It's mandatory to be present every college day. In case of absence, application leave must be submit.
- Medical leave will be issued only on the basis of medical reports.
- 500 fine will be charged for doing leave without informing.
- Last date to submit fee is 10 of every month. 500 fine will charge in case of late fee.
- Respect each other at all times. Disagreements will be settled by discussing the problem and seeking a solution that is fair to all concerned.
- **Once fee is paid cannot be refund by any mean.**
- Buildings and the campus will be kept clean and neat. Do not deface or damage college property. Students who vandalize the college property will make restitution.
- Maintain order when moving to different areas. Do not run; running is a frequent cause of injuries.
- The following are not allowed in college unless prior permission is granted by the college staff:
 - radios, cell phones, pagers and other electrical equipment
 - valuables, extra money, computer games, items of sentimental value
 - fireworks, matches
 - weapons or expensive toys
 - gum ,smoking
- Remain within college boundaries at all times. Students leaving the campus must have a Student Pass and must be accompanied by a parent/guardian. (Leaving campus without consent is a Class C offense, prohibited by college Rules).
- Avoid using abusive or profane language and gestures. (Disorderly Conduct, a Class B offense)
- Do not climb, gates, railings, fences, and the college buildings.
- Respect the property rights of others.s
- Leave the premises immediately after college duties/responsibilities are completed.
- Buying/selling of personal items and trading are not allowed.
- Fee one submitted, is not refundable.

Note: Any student who will be involve in any negative activity will be warned only once. 2nd time he will be discharged at any level of his study. No re admission will be accepted. Student will be self-responsible for his/her study and financial loss. So all students are advised to obey college rules and just concentrate on their studies. Because you are here just for Education

Student name: _____

Signature: _____

Principal
PIST COLLEGE